



## **GUST LEARNING RESOURCES CENTER (LRC)**

### **ORIENTATION / TRAINING SESSION REQUEST**

COORDINATOR NAME: \_\_\_\_\_ DATE : \_\_\_\_\_

DEPT.: \_\_\_\_\_ TEL./EXT. \_\_\_\_\_

#### **TRAINING REQUESTS (PLEASE CHECK AS MANY AS YOU ARE INTERESTED IN)**

- LRC Services: Introduction to LRC services & Resources.
- LRC Databases: An overview of electronic databases such as Business Search Elite, Academic Search Elite, etc.
- Electronic Journals Overview: Tips on accessing full-text articles on line.
- Digital Resources: A complete summary of all digital resources, including library catalog, e-books and e-journals.
- Others, please specific \_\_\_\_\_

We are more than happy to customize orientation / training session according to your dept. requirements.

Duration of Orientation/training session:

- 10 minutes
- 30 minutes

Scheduling information:

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Please give as much as advance notice as possible.

Signature: \_\_\_\_\_